**WORKSHOP REGISTRATION FORM**

**Lisa Clague and Debra Fritts Figure Sculpting Workshop**

**SAN MIGUEL DE ALLENDE, MEXICO**

**September 3rd–11th, 2016**

**TERMS AND CONDITIONS:**

BEFORE SENDING YOUR WORKSHOP DEPOSIT:

Please read this Registration Form and if you are in agreement, print this document, fill it out and sign it, then scan and return by email to: [barroco.workshops@yahoo.com](mailto:barroco.workshops@yahoo.com). If you have questions please contact Kris Rudolph at[**barroco.workshops@yahoo.com**](mailto:barroco.workshops@yahoo.com)

Once you are notified that there is space in the workshop, a 30% deposit is required ($508.50 U.S.). You will receive a PayPal Request for payment.  Once we receive your deposit, a confirmation email, guaranteeing your spot in the workshop, will be sent out.

WORKSHOP BALANCE & EARLY BIRD DISCOUNT:

The workshop balance ($1186.50 U.S.) must be paid on or before June 1, 2016.  There is a 10% **DISCOUNT** if you register on or before February 1, 2016.  Tuition with the 10% discount is $1525.50 U.S. (the deposit is $457.65 U.S. and the remainder is $1067.85 U.S.).

CANCELLATION POLICY:

All workshop cancellations must be sent via email. If students cancel before the balance has been paid on June 1st, the deposit will be refunded minus a $50 U.S administrative fee.  If students cancel after the full tuition has been paid, and before August 1st, there will be a 50% refund.  Any cancellations after and including July1st will receive no refund. However, we will attempt, but not promise, to fill your spot and refund your money minus a $200 administrative fee.

IMPORTANT NOTE:

For those students who are flying to Mexico for the workshop, PLEASE DO NOT BUY YOUR PLANE TICKET UNTIL WE HAVE INFORMED YOU THAT THE WORKSHOP HAS THE MINIMUM NUMBER OF PARTICIPANTS.  For those students who will be staying in a hotel, please do not pay for your hotel or other accommodations until we have informed you that the workshop HAS THE MINIMUM NUMBER OF PARTICIPANTS.  (The minimum number of students 10 / maximum number of students 15)

We will inform you by e-mail by May 1st at the very latest whether the workshop will be continued or cancelled.  If our minimum number of students is not met, we will refund your deposit and/or full tuition before May 15th.

**Please confirm that you have read all the terms and conditions:**

**NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SHIPPING ADDRESS** (**full address please** to PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

have your sculpture shipped after firing:

EMERGENCY CONTACT & PHONE NUMBER:

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**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**